## **Drummond Island Township**

## **Assessor Accessibility to Taxpayers Policy**

In accordance with The General Property Tax Action, Act 206 of 1893, MCL 211.10g(c) which states that the Office of the Assessor is to be reasonably accessible to taxpayers, the Drummond Island Township Board has adopted this policy to comply with this requirement. This policy includes:

1. All taxpayers may make inquiries to the township's assessor using the below email, address, or telephone number.

Brooke Milbrandt – Assessor – 906-322-6625 Katie Chipman-Bergsma – Assistant Assessor – 906-440-8942 PO Box 225 Drummond Island, MI 49726 Assessor@drummondislandtownship.org

- 2. A response time of 3 business days is generally expected. On occasion a response time up to 7 business days may be used, as permitted by the statute.
- 3. A taxpayer may arrange a meeting with the assessor by using the contact information listed above in item 1, or may visit the Assessor during regular office hours, as listed on the Township website, at 29935 E Pine St, Drummond Island, MI.
- 4. Information regarding requests for inspections or production of records maintained by the office of the assessor and how the assessor will handle any request should be made to the assessor via the contact information listed above in item 1. See policy on website.
- 5. Limited property information is available to the public, at any time, via the Chippewa County Equalization website which is linked to the Assessor page of the Drummond Island Township website, under Property Details.

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